


FILLING OUT YOUR ASBESTOS COC – HOMEOWNER GUIDE



PELLaboratories

Asbestos Chain of Custody
 Shipping: 600 South Wagner Rd. Ann Arbor MI 48103
 Dropbox: 674 South Wagner Rd. Ann Arbor MI 48103
 877-220-3528 | info@pellabs.com

Page 1 of

Contact Information		Project Information		Reporting Method (Check One Box)	
Company:	Work Phone:	Project Name:		Email:	
Primary Contact:	Cell Phone:	Project Location:		Other:	
E-Mail:	Date Sampled:	Project ID:			
Sampled By:	Time Sampled:	P.O. Number:			

Relinquished By	Via	Date and Time	Received By	Date and Time

Test and TAT			
PLM - Standard Methods	PLM Options	Other Analyses	Turnaround Time
<small>Method: PLM - Standard Methods</small>	Check for positive stop	PLM Vermiculite - EPA 600/R-04/004	ASAP (2 hour)
"Standard" PLM with CVE	Check for conditional 400 point count	PCM NIOSH 7400	Rush
400 Point Count	Check for conditional 1000 point count	Other: Specify Below	24-Hour
1000 Point Count	Range for point counting		3-Day
			5-Day

Samples							
No.	Sample ID <small>(Must Match Sample Labeling)</small>	Description	Location	Volume/Area <small>(as applicable)</small>	Mat Type	Mat Cond.	Friable
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							

Damage Categories: ND=Not Damaged DG=Damage SD=Significantly Damaged PD=Potential Damage PSD=Potentially Significant Damage
 Friability: F=Friable NF=Not Friable Material Type: TSI=Thermal System Insulation SM=Surfacing Material MM=Misc Material

Legally, this document constitutes a contract, so it does need to be filled out properly. If there are mandatory fields missing, we will need to get a written request to amend via e-mail. The minimally mandatory items appear **bolded** below.

Contact Information – The contact information for the company or private party submitting the sample. We minimally just need **enough information to identify you and send the report/invoice**, all fields do not need to be filled. Please make sure we have your e-mail address to send the report/invoice to legibly written.

Project Information – Any identifying information you want in the report header; name, address, description, etc. All fields do not need to be filled. Optional.

Reporting Method– Please indicate whether you would like the report by e-mail or other method (fax, mail, etc.). You can also use this field for your e-mail address if easier. If nothing is indicated, we will default to e-mail. Optional.

Relinquished by/Via/Date and Time – Fill out in order to ensure unbroken chain of custody. Optional.

Test and TAT – This is where you request your asbestos testing and additional parameters.

Column 1 – “PLM Standard Methods” The standard bulk asbestos testing is “Standard” PLM with CVE. **Mandatory.**

Column 2 – “PLM Options” Homeowners will generally not need to worry about this. Optional.

Column 3 – “Other Analysis” Homeowners will generally not need to worry about this. Optional.

Column 4 – “Turnaround Time” We offer non-account holders Rush (half day) and 3-Day turnaround options. The associated charges are \$300 for Rush (includes up to 5 samples) and \$100 for 3-Day (includes up to 5 samples). **Mandatory.**

Samples – A table of all included samples.

Column 1 – “Sample ID” Each individual sample must have a “Sample ID” entry that exactly matches the sample bag label. Generally you will just want to number them 1, 2, 3, etc. or A, B, C etc., but any labeling is fine as long as it matches the sample bag labels exactly and uniquely. **Mandatory.**

Columns 2 and 3 – “Description” and “Location” These columns allow you to record the material type and sampling location so that you can easily identify individual materials on the report. Optional.

Other columns – Homeowners will not need to worry about these.

In summary, the minimum information required is:

- Enough “Contact Information” to identify and contact you as necessary
- Testing selected in “PLM – Standard Methods”
- “Turnaround Time” selected
- A “Sample ID” for each sample that uniquely matches a single sample bag label.

That’s it! If you have further questions, feel free to send us an e-mail at Info@PELLabs.com

CORRECTLY FILLED OUT COC:



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For Lab Use Only	
Lab. No. _____	Accept <input type="checkbox"/> Reject <input type="checkbox"/>

Contact Information		Project Information	
Company:	Work Phone:	Project Name: Remodeling Bathroom	
Primary Contact: Tabitha Homeowner	Cell Phone: 734-735-5227	Project Location: 1234 Main St.	
E-Mail: TabbyHomey@gmail.com	Date Sampled: 1/1/25	Project ID:	
Sampled By:	Time Sampled:	P.O. Number:	

Reporting Method (Check One Box)	
Email: <input checked="" type="checkbox"/>	
Other: <input type="checkbox"/>	

Relinquished By	Via	Date and Time	Received By	Date and Time
Tabitha Homeowner	Drop Box	1/2/25 12pm		

Test and TAT			
PLM - Standard Methods	PLM Options	Other Analyses	Turnaround Time
<small>Methods below compliant with EPA 600/R-93/116 and 42 CFR 763 App. E to Sub. E</small>	Check for positive stop	PLM Vermiculite - EPA 600/R-04/004	ASAP (2 hour)
<input checked="" type="checkbox"/> "Standard" PLM with CVE	Check for conditional 400 point count	PCM NIOSH 7400	<input checked="" type="checkbox"/> Rush
<input type="checkbox"/> 400 Point Count	Check for conditional 1000 point count	Other: Specify Below	24-Hour
<input type="checkbox"/> 1000 Point Count	Range for point counting		3-Day
			5-Day

Samples							
No.	Sample ID <small>(Must Match Sample Labeling)</small>	Description	Location	Volume/Area <small>(as applicable)</small>	Mat'l Type	Mat'l Cond.	Friable
1	#1	Floor Tile and Mastic	Bathroom Floor				
2	#2	Shower Caulking	Shower				
3	#3	Sink Caulking	Sink and Backsplash				
4							
5							
6							
7							
8							
9							
10							
11							
<small>Damage Categories: ND=Not Damaged DG=Damage SD=Significantly Damaged PD=Potential Damage PSD=Potentially Significant Damage</small>							
<small>COC V 724 Friability: F=Friable NF=Not Friable Material Type: TSI=Thermal System Insulation SM=Surfacing Material MM=Misc.Material</small>							